AGENDA ITEM
CA23

Travel Approval Form

Department: Sheriff's Office - Jail

Event Name: 39th Annual Texas Jail Association Conference

Location: San Marcos, Texas

Event Dates: April 28, 2025 - May 2, 2025

Purpose:

- ☐ Required Continuing Education/Certification
- ☑ Job Training
- ☐ Other: _____

Court Decision:
This section to be completed by County Judge's Office

Johnson County
APPROVED
Commissioners Court
4-14-25

Name of Attendees:

Joe Sullivan

Required Documents Checklist:

✶✶ Same-Day Travel - Commissioners Court Approval is not required ✶✶

Overnight Travel

- ☑ Travel Approval Form
- ☑ Registration Information or Confirmation
- ☑ Itinerary, Agenda, or Breakdown
- ☑ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

Approved in CC on 9/11/2023

CORRECTIONAL MANAGEMENT INSTITUTE OF TEXAS

Training Calendar
Secretariats
Technical Assistance
Research
Exhibitors
Presenters
SCRC
Links

Jail/Prison | Community Corrections | Leadership | Support Staff | Other

You are now Registered for this event!

Please print and keep this page for your records. Some characters (' , ") may not properly display.

Registration ID: 5130
Date Registered: 2025-03-18 15:23:15
Event: 39th Annual Texas Jail Association Conference
Date Start: 2025-04-28 08:00:00
Date End: 2025-05-02 12:00:00
Cost: $325.00
Name: SULLIVAN, JOE
Title: LIEUTENANT
Agency: JOHNSON COUNTY SHERIFF'S OFFICE
County: JOHNSON
Address: 1800 RIDGEMAR DR. | | CLEBURNE, TX 76031
Phone: 817-659-0512
Email: jsullivan@johnsoncountytx.org
TCOLE PID: 411810

Thanks for registering! All conference registration/tuition fees should be paid on or before the start date of the conference.

As an option you may pay online by credit card or electronic check. If you are paying for multiple registrations at a time be sure each person has been registered separately and include all names in the Participant Names field on checkout. **PLEASE NOTE: This charge may appear as Sam Houston State University or SHSU on your account.**

PAY ONLINE

Jail/Prison | Community Corrections | Leadership | Support Staff | Other

39th Annual Texas Jail Association Conference

TOPICS COVERED:

- What to Expect During a Jail Inspection
- Detention Response Team
- Leadership for Jailers
- Wellness
- Re-Entry
- Crisis on the Floor
- Give 'em the Finger
- Managing Up the Chain of Command
- Leadership Development - What You Can Do
- Fraternization and Manipulation - Does Your Staff Understand Their Boundaries?
- Report Writing
- The Effects of Caffeine
- Women in Criminal Justice Panel
- Love in Work
- Suicide Prevention
- De-Escalation
- Direct Supervision
- Looking For Love In All The Wrong Places
- Don't Wait Until You Break
- Staff Retention
- Destination Retirement
- Small Jail Panel
- Corrections K9
- Emergency Management
- Jail Based Competency Restoration and Court Compelled Medications
- Transformational Leadership
- and, Advancing Careers in Corrections - Leadership in Action

WHO SHOULD ATTEND:

- Jail/Prison
- Leadership

TRAINING HOURS: UP TO 27

CLICK TO REGISTER NOW

PROGRAM AGENDA

DATE/TIME:

Apr 28 (08:00 am) - May 02, 2025 (12:00 pm)

REGISTRATION DEADLINE:

Apr 11, 2025

TJA FEE POLICY:

Member - $295
Non-member - $325
Late Member - $354
Late Non-Member - $384

LOCATION INFORMATION:

Embassy Suites
1001 E. McCarty Lane
San Marcos, TX 78666
512-392-6450

HOTEL INFORMATION: *

Embassy Suites
1001 E. McCarty Lane
San Marcos, TX 78666
512-392-6450
Single: $119.00
Double/Triple/Quad: $139.00
Reserve Online

OVERFLOW HOTEL INFORMATION:

Candlewood Suites - San Marcos
600 Wonderworld Drive
San Marcos, TX
1-512-1717
Reserve Online

Holiday Inn San Marcos Convention Center
105 Bintu Dr.
San Marcos, TX 78666
1-512-805-1000
Reserve Online

Holiday Inn Express & Suites - San Marcos
900 Barnes Drive
San Marcos, TX 78666
1-512-392-6355
Reserve Online

Professional dress is expected.

For more information, contact:
Sharese Hurst, Division Director
Correctional Management Institute of Texas
George J. Beto Criminal Justice Building
Sam Houston State University
Huntsville, TX 77341-2296
Fax: (936) 294-1671
Phone: (936) 294-1687
sharese@shsu.edu

Cancellation Policy:
Payment is due upon submission of registration. Any cancellation, regardless of reason, will be subject to a service charge of 50% of the total registration fee. Refunds, minus the cancellation fee, will be given if a written request is received 45 working days prior to the conference. Registrations may be transferred to another attendee for the same event at no charge up to time of event check-in. Registrations cannot be transferred to future events. All refunds will be processed after the conclusion of the conference.

If no written cancellation is received 45 working days prior to the conference, or if the participant does not attend, the participant/agency will be required to pay 100% of the registration fee, if payment is not already received. Any agency or participant with an outstanding balance will not be eligible to register for future conferences until the delinquency is paid in full.

* Unless otherwise noted, hotel arrangements are the responsibility of the participant.

39TH ANNUAL TJA CONFERENCE

APRIL 28–MAY 2, 2025 | SAN MARCOS, TX

Monday, April 28

7:30am	Registration for Participants	
8:30–9:15am	**OPENING CEREMONY** **Presentation of Colors** Collin and Lubbock County Honor Guard **National Anthem** Maria Edwards **Welcoming Remarks** Johnny Jaquess & Sharese Hurst	*Veramendi*
9:15–9:30am	**Election Information and Introduction of Candidates**	*Veramendi*
9:30–10:00am	Break	
10:00–11:30am	**KEYNOTE SESSION** Robert Green, Shawn Laughlin, Cody Scott, Johnny Jaquess	*Veramendi*
11:30am–1:00pm	Lunch (On Your Own)	
1:00pm	**Jerry Baggs Annual Golf Tournament**	*Kissing Tree Golf Course*
1:00–5:00pm	**BREAKOUT SESSIONS** (choose one)	
	I **What to Expect During a Jail Inspection** Texas Commission on Jail Standards	*Spring Lake AB*
	II **Detention Response Team** Kevin Green	*Spring Lake C*
	III **Leadership for Jailers** Les Karnes & Abby Belangeri	*San Marcos River*
	IV **Wellness–Building Resilience to Moral Injury and Burnout** Heath Crossland	*Chautaqua*
5:30–7:30pm	**Annual Jack Crump Scholarship Fundraiser Bar-b-que**	*Veranda*

Tuesday, April 29

7:00–11:30am Exhibitor Set–up — *Veramendi*

8:00–9:30am **BREAKOUT SESSIONS** (choose one)

- **I Managing Up the Chain of Command** — *Spring Lake A*
  Susan McCampbell
- **II Crisis on the Floor** — *Spring Lake B*
  Heath Crossland
- **III Fraternization and Manipulation: Does Your Staff Understand Their Boundaries?** — *Spring Lake C*
  Dr. Eric Williams
- **IV Preparing Our Clients** — *San Marcos River*
  Katrina Camacho
- **V Destination Retirement** — *Chautaqua*
  Richard Ashcraft

9:30–10:00am Break

10:00–11:30am **BREAKOUT SESSIONS** (choose one)

- **I Leadership Development – What You Can Do** — *Spring Lake A*
  Susan McCampbell
- **II How To Chase Off Jailers: Things I Learned in College** — *Spring Lake B*
  Dr. Sheriff (ret.) Ray Scifres
- **III Women in Criminal Justice Panel** — *Spring Lake C*
  Facilitator – Frances Dembowski
  Sally Hernande, Lisa Davis, Lynette Anderson
- **IV Caffeine: Boost or Bust?** — *San Marcos River*
  Elroy Holmes
- **V Report Writing** — *Chautaqua*
  Jason Davis and Jess Christensen

11:30am–1:00pm Exhibit Hall Opens – President's Lunch — *Veramendi*

11:30am–5:00pm **Annual Blood Drive**
sponsored by Southern Health Partners

1:00–2:30pm **BREAKOUT SESSIONS** (repeat from 8:00am)

1:30–4:00pm Driving Simulator — *North Parking Lot*

2:30–3:00pm Break – Visit with Exhibitors — *Veramendi*

3:00–4:30pm **BREAKOUT SESSIONS** (repeat from 10:00am)

Wednesday, April 30

8:00–11:30am	Exclusive Exhibit Hall Open	
8:30am	**Board Photo**	*Veranda*
8:45am	**Jail Administrator's Photo**	*Veranda*
9:00am	**Sheriff's Photo**	*Veranda*
9:15am	**Past President's Photo**	*Veranda*
9:00am–5:00pm	**Jail Standard Showdown** Hosted by the Texas Commission on Jail Standards	*Spring Lake C*
11:30am–1:00pm	Lunch on Your Own	*Veramendi*
1:00–2:30pm	**BREAKOUT SESSIONS** (choose one)	
	I Looking For Love In All The Wrong Places Aimee Crockett	*Spring Lake A*
	II Suicide Prevention David Whitis and Kenny Lemons	*Spring Lake B*
	III De–Escalation Salome Lopez	*San Marcos River*
	IV Jail Based Competency Restoration: An Introduction & Interactive Workshop Detailing the Restoration Process Sarah Kim	*Chautaqua*
2:30–3:00pm	Break	*Veramendi*
3:00–4:30pm	**BREAKOUT SESSIONS** (continued)	*Room*

Thursday, May 1

7:00–8:00am	**Prayer Breakfast**	*Veramendi*
9:00am–12:00pm	Driving Simulator	*North Parking Lot*
8:00–9:30am	**BREAKOUT SESSIONS** (choose one)	
	I Fighting Fentanyl: The Noah Rodriguez Story Janel Rodriguez and Mark Andrews	*Spring Lake A*
	II Don't Wait Until You Break David Dyke and Christi Dyke	*Spring Lake B*

III	**Staff Retention** Johnny Jaquess and Rowdee Edwards	*Spring Lake C*

Thursday, May 1 continued

IV	**Unlocking Potential: How Texas Can Lead in Jail Programming Innovation** Marcy Calnan and Martin Klahm	*San Marcos River*
V	**Enhancing Jail Sustainability through Energy Efficiency and Energy Services Contracting** Shaun Auckland, Steven Wentrcek, Greg Knudson	*Chautaqua*

9:30–10:00am Break

10:00–11:30am **BREAKOUT SESSIONS** (choose one)

I	**Small Jail Issues Panel** Mike Starkey, Kalee Massey, Botie Hillhouse, Jason Jouett	*Spring Lake A*
II	**Transformational Leadership** Mark Turner	*Spring Lake B*
III	**Best Practices: Inmates with IDD** Sarah Kim	*Spring Lake C*
IV	**Emergency Management – Shuttle Disaster** Thomas Kerss	*San Marcos River*
V	**Corrections K9** Charles Lenhard	*Chautaqua*

11:30am–1:00pm Lunch (On Your Own)

1:00–2:30pm **BREAKOUT SESSIONS** (repeat from 8:00am)

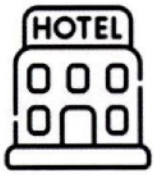
2:30–3:00pm Break *Foyer*

3:00–4:30pm **BREAKOUT SESSIONS** (repeat from 10:00am)

7:00pm–12:00am **Dinner and Entertainment** *Veramendi*

Friday, May 2

8:00–11:30am **CLOSING SESSION** *Spring Lake*
Advancing Careers in Corrections: Leadership in Action
Kim Nugent



TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytx.org)

DATE: 03/18/2025 DEPARTMENT: Jail

PERSON SENDING REQUEST: Kristen Lesley EXT: 3602

Person (s) Name Attending:

1. Joe Sullivan
2.
3.
4.
5.
6.

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

☐ LEOSE FUNDS

Function Attending: 39th Annual TJA Conference

Hotel Name: Embassy Suites		
Hotel Address: 1001 E. McCarty Lane		
City: San Marcos	State: Texas	Zip: 78666
Hotel Phone# 512)392-6450		
Special Requirements:		
Conference Hotel Block Code: 39th Annual TJA Conference		
Conference/Training Website:		
How many rooms needed: 1		
Date of Check In: 4/27/25	**Date of Check Out:** 5/2/25	

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.

Revised 2.12.2024